



3752 York Road • Furlong, PA 18925 • 215.794.5930 • email: jerry@i-kb.com

Design Agreement

This Design Agreement is entered into between Hankins & Associates, Inc., The Shop Kitchen and Bath, and the Client, specifying the terms and conditions for the design services provided by Hankins & Associates, Inc.

Services Provided:

- Consultation
- Site measurement
- Needs analysis
- Plan take-off
- Conceptual layout
- Elevation and/or optional perspective drawings
- Electrical layout (optional)
- Tile backsplash layout (optional)

Initial Consultation:

- Fee for initial consultation within 25 miles is \$150.00. Consultation beyond 25 miles will be quoted
- Payment in full required before scheduled appointment date
- Expect the initial meeting to last approximately 90 minutes
- Site measurements, digital photographs, and your questionnaire will assist in the design process
- Consultation fee to be applied to the cabinet cost when purchased from Hankins & Associates

Design Process:

- Second meeting at our office to discuss plan view design concept, budget, & project progression
- The design fee for your project is \$_____, allowing for _____ hours of time
- Time beyond the original agreed upon 'design scope' subject to additional charges
- Design fee commitment in full required to continue the design process
- Design fee to be applied to the cabinet cost when purchased from Hankins & Associates

Additional Services:

- For new homes, the meeting will be at our design studio with your architectural plans
- Professional guidance beyond design and space planning billed at \$95.00 per hour
- Design retainer fee due in full upon signing agreement
- Monies and fees are non-refundable except as noted herein

Client Acknowledgement:

- I/We understand and agree to the terms outlined in this Design Agreement.

Client Signature: _____ Date: _____

Client Name & Address: _____

Hankins & Associates, Inc.: _____ Date: _____